



Westlands Water District

3130 N. Fresno Street, P.O. Box 6056, Fresno, California 93703-6056, (559) 224-1523, FAX (559) 241-6277

Since 1952, supplying agricultural water to farmers on the west side of the San Joaquin Valley.

It is the mission of Westlands Water District to provide a timely, reliable and affordable water supply to its landowners and water users, and to provide drainage service to those lands that need it. To this end, Westlands is committed to the preservation of its federal contract, which includes water and drainage service, and to the acquisition of additional water necessary to meet the needs of its landowners.

NOTICE OF JOB OPENING CIVIL MAINTENANCE WORKER

Applications Accepted May 15, 2017 through June 2, 2017

Monthly Salary Range: \$3,746 - \$4,554

Web Address: wwd.ca.gov

MINIMUM QUALIFICATIONS

Education: Completion of twelfth (12) grade **and**

Experience: Three (3) years of equivalent experience in water pipeline and water distribution facility construction or industrial repair work; or any combination thereof.

Note: One (1) year of experience as an Operations and Maintenance Trainee with the District will substitute for two (2) years of the required experience.

Standard Requirement: Possession of a valid Class C California Driver's License with a driving record acceptable to the District's automobile insurance provider is required. Ability to utilize a respirator during the job duties or under emergency circumstances. Incumbents shall not wear beards, mustaches, sideburns, facial hair or other conditions in such a manner that may prevent or interfere with establishing and maintaining a proper seal of the respiratory facemask. Ability to lift 100 pounds, climb stationery ladders, and work in confined spaces. Depending on assignment, incumbents may be required to obtain Class A California Driver's License with air brake endorsement.

The **Civil Maintenance Worker** position reports to the District's Five Points Field Office, approximately 45 minutes southwest of Fresno, CA. Normal working hours are 7:00 a.m. to 3:30 p.m. with a 30-minute meal break.

Job Description: The Civil Maintenance Worker performs and may direct a crew performing construction, maintenance, and repair of roads and right-of-way, aboveground and underground piping, valves, meters, concrete structures, canals, and related water distribution and drainage facilities. The duties of this position include, but are not limited to, excavating, repairing, and replacing various types of concrete, transite, steel, and plastic pipelines ranging in diameter up to 13 feet, rigging techniques used for load lifting. Along with inspecting, repairing, and replacing air release, butterfly, check, gate, and slide gate valves ranging in sizes up to 66 inches. This position will; lay out, grades, forms, reinforces, places, finishes, and repairs concrete pedestal slabs, foundations, canal panels, thrust blocks, pipe repair blocks, retaining walls, and precast and casts-in place structures. The Civil Maintenance Worker sets, grades, and performs earthwork with hand, portable, and heavy equipment or directs the work of heavy equipment to rough and finish grade as required to construct and maintain canals, roads, embankments pads, reservoirs, and excavations. This position operates folding or telescoping truck-mounted cranes up to eight-ton capacity; portable air compressors; pumps; arc and gas welding and compaction equipment; two-axle dump trucks; 710 and 410 class backhoes; scraper tractor; trenchers; pneumatic, power, and hand tools, truck tractor/trailer rigs, and bulldozers.

HOW TO APPLY

Submit Westlands Water District Employment Application **and** your responses to the Supplemental Application no later than *Friday, June 2, 2017* by mail at P.O. Box 6056, Fresno, CA 93703 **or** drop off in person between 8:00 a.m. to 5:00 p.m., Monday through Friday. Resumes may be included with application materials; however, will not be accepted in lieu of completed application materials. Application materials can be obtained online at wwd.ca.gov or picked up from Fresno Office.

Resumes may be included; however, it will not be accepted in lieu of required application materials. Emailed and faxed application materials and post marks will not be accepted.

SELECTION PROCESS

Required Application Materials: Westlands Water District Employment Application **and** your responses to the Supplemental Application must be submitted no later than the final filing date in order to be considered for the recruitment.

Applicants meeting the minimum qualifications and filing requirements may be scheduled for a written examination followed by an oral panel interview.

Should you feel you need special accommodations for the written examination and/or interview due to a qualifying disability, please contact the Human Resources Department at (559) 241-6236 immediately.

Verification of Employment: The District conducts verification of a candidate's employment history, education and training and other information contained in the Employment Application and any other materials submitted by a candidate in an application packet.

Conditional Offer of Employment: An offer of employment will be conditioned upon legal ability to work in the United States; passing a medical examination, which will include a drug screening; and verification of a candidate's employment history, education and training, other information contained in the Employment Application, and any license requirements. As part of the selection process, you are required to complete and submit the Candidate Conviction History Questionnaire which will be provided to you during the recruitment process.

Questions: Contact the Human Resources Department at (559) 241-6236.

BENEFIT PACKAGE

- Retirement Benefits: Benefits are provided through CalPERS - 2% at 62 Plan (effective 01/01/13). Unused medical leave can be converted up to six months of service credit upon service retirement.
- Health Benefits: Six (6) medical benefit plans offered through CalPERS. The District participates in an HRA Plan and contributes a maximum of \$382 towards the premium for the employee and the employee's eligible family members (if applicable).
- Dental Insurance: The District contributes 100% of the premium for the employee and the employee's eligible family members.
- Vision Insurance: The District contributes 100% of the premium for the employee; the District and the employee share the premium for the employee's eligible family members.
- Life Insurance: The District contributes 100% of the premium for life insurance and AD&D in the amount of one times the employee's annual salary.
- Holidays: Employees receive eleven (11) paid holidays.
- Vacation and Medical Leave: Vacation leave is accrued at the rate of 12 days/year, increasing to 16 days/year after 5 years of service, and 20 days/year after 10 years of service. Medical leave accrual rates vary by bargaining unit from 10 to 12 days/year.
- Disability Insurance: The District covers 100% of the premium for the employee.
- Employee Assistance Program: Available to employees and their household members.
- Optional District Benefits include:
 - Additional Life Insurance
 - Section 125, Flexible Spending Plan
 - Eligibility to join District's sponsored credit unions: Golden One Credit Union, Noble Credit Union or State Center Credit Union

NOTE: You should be aware that the District does not participate in Social Security or State Disability Insurance. This may affect Social Security benefits you have already earned upon retirement.

Westlands Water District is an Equal Opportunity/ADA Employer