

MINUTES OF THE REGULAR MEETING OF THE
FINANCE & ADMINISTRATION COMMITTEE OF WESTLANDS WATER DISTRICT

May 16, 2017

A regular meeting of the Finance and Administration Committee of Westlands Water District was held at the District's Fresno Office, 3130 N. Fresno Street, Fresno, CA 93703 at 10:00 a.m.

Directors present:

Larry Enos
Jim Anderson
Sarah Woolf
Don Peracchi, ex officio

Staff present:

Tom Birmingham, General Manager
Dan Pope, Chief Operating Officer
Bobbie Ormonde, Director of Finance and Administration
Steve Farmer, Supervisor of Customer Accounting
Russ Freeman, Supervisor of Resources
Johnny Amaral, Deputy General Manager – External Affairs
Gayle Holman, Public Relations Representative
Philip Williams, General Counsel

Others present:

Jeffrey A. Mitchell, Kronick Moskovitz Tiedemann and Girard, Special Counsel to the Board of Directors

MINUTES

Director Woolf informed staff of a misspelling of the word courtesy in the fifth paragraph on page four of the minutes. There being no further additions or corrections, the minutes of the Committee's Regular Meeting held on April 18, 2017 stood approved as amended.

ACCOUNTS PAYABLE REPORTS

Ms. Ormonde informed the Committee of the additional accounts payable reports distributed to the Committee. The Committee discussed various payments. Upon a motion duly made and seconded, the Committee approved for recommendation to the Board the Accounts Payable, with the vote as follows:

Director Enos:	Aye
Director Anderson:	Aye
Director Woolf:	Aye

BOARD OF DIRECTORS' MAY 16, 2017 AGENDA ITEMS

Mr. Birmingham informed the Committee that considering Mr. Ciapponi's resignation as the

District's Secretary, the Board may choose to act to appoint a District Secretary during its meeting. No action was required or taken on the posted agenda matters.

REQUESTS FOR WAIVER OF RULES AND REGULATIONS, TERMS AND CONDITIONS, OR OTHER DISTRICT FINANCIAL PROVISIONS

a. Kenneth Faulkner. The District received an email from Mr. Kenneth Faulkner requesting a waiver of the District's Rules and Regulations for the payment of M&I water for the 2017-2018 water year. Mr. Faulkner was unable to pay his invoice by the March 25, 2017 due date. Mr. Faulkner was not present at the meeting. Staff informed the Committee that Mr. Faulkner's delinquent history included a late payment in 2015. Mr. Faulkner was not present at the meeting. Upon a motion duly made and seconded, the Committee acted to deny the request for waiver of the District's Rules and Regulations, with the vote as follows:

Director Enos:	Aye
Director Anderson:	Aye
Director Woolf:	Aye

BUDGET TRANSFERS, AUGMENTATIONS AND OTHER MATTERS

a. 2017-2018 Budget Transfer for Coalinga Canal Generators. The 2017-2018 Capital Budget included funds for two backup generators on checks #2 and #3 on the Coalinga Canal. The original budget request of \$20,000 was based on a budgetary quote for generators that were not CARB compliant. Additional funds in the amount of \$5,200 were necessary to purchase the generators. Upon a motion duly made and seconded, the Committee approved a budget transfer in the amount of \$5,200 for the purchase of two backup generators at checks #2 and #3 on the Coalinga Canal, with the vote as follows:

Director Enos:	Aye
Director Anderson:	Aye
Director Woolf:	Aye

b. 2017-2018 Budget Transfer for Coalinga Canal Aquatic Growth Treatment. At its January 17, 2017 meeting, the O&M Committee directed to staff to research the option of using herbicides as a method of eradicating aquatic growth in the Coalinga Canal. Mr. Bill Pierce, Director of Operations and Maintenance, reviewed the status of his research and the direction provided by the O&M Committee on May 16, 2017. The Finance and Administration Committee reviewed the request for a budget transfer to cover the \$70,000 anticipated to treat the Coalinga Canal. Upon a motion duly made and seconded, the Committee approved for recommendation to the Board a budget transfer in the amount of \$70,000 for the treatment of aquatic growth in the Coalinga Canal, with the vote as follows:

Director Enos:	Aye
Director Anderson:	Aye

Director Woolf: Aye

INVESTMENT AND FINANCIAL REPORTS

Mr. Enos deferred until the Board meeting the report on the investments and financial reports.

PENDING ACTION ITEMS

a. Partial Defeasance of Westlands Water District Refunding Revenue Bonds, Series 2012A. Ms. Ormonde updated the Committee on the use of land sale proceeds. Approximately \$630,000 of the \$8.6 million in proceeds would be used to acquire lands. The remaining proceeds would be used to partially defease the Westlands Water District Refunding Revenue Bonds, Series 2012A. Staff would continue to update the Committee on this matter.

PUBLIC COMMENT

Mr. Will Coit asked for clarification on the assessment process and its purpose. Mr. Birmingham provided a brief explanation of the assessment process and its purpose. There were no further public comments.

CLOSED SESSION

The Committee met in closed session pursuant to Government Code section 54956.9 subsection (d) paragraphs (2) or (3) to discuss anticipated litigation and paragraph (4) to discuss pending litigation.

Upon returning from closed session, Mr. Birmingham reported that the Committee met with Counsel regarding potential litigation and took no action.

There being no further business, the meeting was adjourned.