



WESTLANDS WATER DISTRICT
IS HIRING A:
WATER MEASUREMENT TRAINEE
In-House Only

Annual Salary Range: \$56,892 - \$69,156

Department: Operations

Applications Accepted: May 23, 2023 – June 6, 2023

Minimum Qualifications

Education and Experience: Possess a United States' high school diploma, GED, or equivalent and one year (30 units) of college coursework including courses in algebra, physics, chemistry, hydraulics, water measurement, meter calibration and/or water treatment.

Substitution: Two (2) years' experience as an Operator with Westlands Water District may substitute for the college units required.

Standard Requirements: Possess a valid California Class C Driver's License along with a driving record that is acceptable to the District's automobile insurance provider. Grade T2 Water Treatment and D2 Water Distribution Operator Certificates issued by the California Department of Public Health must be obtained within three (3) years of appointment.

Position Summary

The Water Measurement Trainee is an entry level classification that will receive training and hands on experience in the performance of a water meter service and repair, and provides assistance with complex duties in water measurement services, A vacancy currently exists in the Mechanical Maintenance Department, located at the District's Five Points Shop and Field Office, approximately 45 minutes southwest of Fresno, CA. Normal working hours are 7:00 a.m. to 3:30 p.m. with a thirty-minute lunch. Water Measurement Trainee is a single position classification.

The duties of the Water Measurement Trainee position include, but are not limited to, disassembling, inspecting, cleaning, and repairing mechanical and electronic meters; performing flow meter calibration in the field and at the District's meter calibration facility, and utilizes a computer to generate and maintain various data and reports. The incumbent will assist in the annual performance testing of distribution system pumps, read maps and interpret land descriptions, utilize safety procedures for confined space entry, and manipulate distribution system utilizing the motor control panel and telemetry system to isolate and test equipment. The Water Measurement Trainee position programs, troubleshoots, and repairs electronic registers and sensors, assists in the testing, calibration, and repair of headworks water metering equipment, and performs other duties as assigned.

Application and Selection Process

To be considered for this position, please submit a Westlands Water District Employment Application **and** your responses to the related Supplemental Application no later than **Tuesday, June 6, 2023** in person, by mail, email, or fax to:

Westlands Water District
Attention: Human Resources Department
P.O. Box 6056, 3130 N. Fresno Street
Fresno, CA 93703

Office Hours: Monday-Friday 8 a.m. to 5 p.m.

Email and/or fax application materials directly to: resume@wwd.ca.gov or (559) 241-6286

For questions, please contact:
The Human Resources Department at (559) 241-6205 or
Visit the District's Website at wwd.ca.gov

A typewritten Employment Application is preferred but not required. Resumes may be included with application materials; however, will not be accepted in lieu of completed application materials.

Following the filing date, applicants meeting the minimum qualifications and filing requirements may be scheduled for an online examination followed by an oral panel interview.

Verification of Employment The District conducts verification of a candidate's employment history, education and training and other information contained in the Employment Application and any other materials submitted by a candidate in an application packet.

Conditional Offer of Employment An offer of employment will be conditioned upon legal ability to work in the United States; passing a medical examination, which will include a drug screening; and verification of a candidate's employment history, education and training, other information contained in the Employment Application, and any license requirements. As part of the selection process, you are required to complete and submit the Candidate Conviction History Questionnaire which will be provided to you during the recruitment process.

If you need special accommodations for the web-based interview due to a qualifying disability, then contact the Human Resources Department at (559) 241-6205 immediately.

Westlands Water District is an Equal Opportunity/ADA Employer

BENEFIT PACKAGE INCLUDES:

~ Please visit the District's website for further details ~

CalPERS Retirement Plan
Medical Insurance
Dental Insurance
Vision Insurance

Life & Disability Insurance
Voluntary Life Insurance
Employee Assistance Program
457 Deferred Compensation Plan

Flexible Spending Account
Paid Vacation Leave Hours
Paid Medical Leave Hours
11 Paid Holidays

The District does **not** participate in Social Security or State Disability Insurance.

Westlands Water District's mission is to provide a timely, reliable, and affordable water supply to its landowners and water users. To this end, Westlands is committed to preserving its federal contract, which includes water and drainage services, and acquiring additional water necessary to meet the needs of its landowners.