



Westlands
Water District

Westlands Water District is Hiring a:

Supervisor of Field Engineering & Planning

Annual Salary Range: \$66,564 - \$175,008

Department: Field Engineering & Planning

Applications Accepted: May 17, 2024 – July 12, 2024

Minimum Qualifications

Education and Experience:

Bachelor's Degree in Civil, Agricultural, or Mechanical Engineering, or a related field **and** five (5) years of increasingly complex engineering experience related to project identification, planning, design, construction, and operation of a pipeline distribution system and related hydraulic structures and equipment, two (2) years which must have included lead or supervisory responsibilities; or equivalent.

License, Certificate, or Credential:

Valid certificate of registration as a professional engineer in the fields of Civil, Agricultural, or Mechanical Engineering issued by the California State Board of Registration for Professional Engineers is required.

Standard Requirement:

Possess a valid California Class C Driver's License along with a driving record that is acceptable to the District's automobile insurance.

Position Summary

Under general direction of the Director of Operations & Maintenance, the Supervisor of Field Engineering & Planning plans, organizes, directs, controls, and supervises staff and work related to the planning, design, construction, reconstruction, maintenance, and operations of the District's distribution and pumping facilities. This is an "at-will management" position in which the incumbent serves at the discretion of the General Manager.

Depending on assignment, the duties of the Supervisor of Field Engineering & Planning position include, but are not limited to, planning, organizing, assigning, directing, reviewing, and supervising the work of assigned staff engaged in the preparation of engineering designs, specifications, estimates, reports and documents for projects related to maintenance, reconstruction, and construction of District facilities; engineering surveys, Underground Service Alert notification/administration; providing documents, drawings, and pressure calculations. The incumbent prepares the department's annual budget; reviews expenditures to ensure they remain within prescribed limits, and justifies budget variances; formulates long-range planning goals, and serves as a Project Engineer on construction projects; inspects the construction of facilities and materials for compliance with plans and specifications. This position is accountable for administering the license agreement and new temporary diversion installations with the U.S. Bureau of Reclamation; preparing or reviewing environmental studies, documents, and reports; facility maintenance at the District's Five Points Shop & Field Office, including annual inspections and overhead crane certifications. The Supervisor of Field Engineering & Planning acts as a District representative at meetings, conferences, and hearings of local, State, or federal agencies; and communicates with staff and ensures compliance with District policies, rules, regulations, policies, and guidelines.



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Application and Selection Process

To be considered for this position, please submit a Westlands Water District Employment Application and your responses to the Supplemental Application no later than **Friday, July 12, 2024**, online, in person, by mail, email, or fax to:

Westlands Water District
Attention: Human Resources Department
Mailing: P.O. Box 5199, Fresno, CA 93755
Physical: 286 W. Cromwell Ave.
Fresno, CA 93711

Office Hours: Monday-Friday 8 a.m. to 5 p.m.

Email and/or fax application materials directly to: resume@wwd.ca.gov or (559) 241-6286

For questions, please contact:

The Human Resources Department at (559) 241-6205 or

Visit the District's Website at wwd.ca.gov

A typewritten Employment Application is preferred but not required. Resumes may be included with application materials; however, will not be accepted in lieu of completed application materials.

Following the filing date, applicants meeting the qualifications and filing requirements may be scheduled for an oral panel interview.

Verification of Employment The District conducts verification of a candidate's employment history, education and training and other information contained in the Employment Application and any other materials submitted by a candidate in an application packet.

Conditional Offer of Employment An offer of employment will be conditioned upon legal ability to work in the United States; passing a medical examination, which includes an agility test; and verification of a candidate's employment history, education and training, other information contained in the Employment Application, and any license requirements. As part of the selection process, you are required to complete and submit the Candidate Conviction History Questionnaire which will be provided to you during the recruitment process.

If you need special accommodations for the oral panel interview due to a qualifying disability, then contact the Human Resources Department at (559) 241-6205 immediately.

Westlands Water District is an Equal Opportunity/ADA Employer
BENEFIT PACKAGE INCLUDES:

- CalPERS Retirement Plan
- Medical Insurance
- Dental Insurance
- Vision Insurance
- Life & Disability Insurance
- Voluntary Life Insurance
- Employee Assistance Program
- 457 Deferred Compensation Plan
- Flexible Spending Account
- Paid Vacation
- Leave Hours
- Paid Medical Leave Hours
- 11 Paid Holidays
- Longevity Pay

The District does **not** participate in Social Security or State Disability Insurance.

Westlands Water District's mission is to provide a timely, reliable, and affordable water supply to its landowners and water users. To this end, Westlands is committed to preserving its federal contract, which includes water and drainage services, and acquiring additional water necessary to meet the needs of its landowners